

**SPECIAL
POINTS OF
INTEREST:**

- December Employee of the Month
- Attitude toward your job.
- Thank You!

**INSIDE
THIS ISSUE:**

Attitude Toward Your Job	2
This Month's Birthdays	2
Congratulations	3
Employee Nomination Form	4

Bear River Band Employee Newsletter

JANUARY 2014

Employee of the Month!

Bear River would like to recognize December's Employee of the Month!

Jim McGinnis

Congratulations to Jim McGinnis, the Employee of the Month for December! Jim was nominated for always willing to help everyone, especially Tribal Members. He never shows preferential treatment and is a pleasure to work with.



Be sure to submit your nominations for the next Employee of the Month to HR by the 25th of next month!



Attitude Toward Your Job

Attitude counts for a lot. Just think of how often people's attitudes affect your perception of them. First impressions often come down to phrases such as, "He had the worst attitude" or, "She has the best attitude of anyone I've ever met."

The list below show ways to help you with your attitude toward your job

Accept change.

Maintain honesty and integrity.

Understand cultural diversity.

Understand the entire business operation and where your job fits in

Understand the importance of teamwork.

Avoid office politics.

Observe office hours--and other company regulations.

Accept constructive criticism concerning your work.

Accept responsibility.

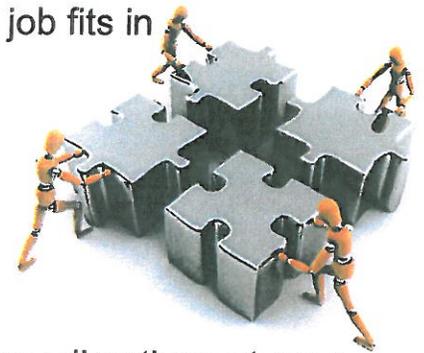
Remain loyal.

Respect privacy of others.

Learn to work under pressure and while being pulled in many directions at once.

Respect time--make every minute count.

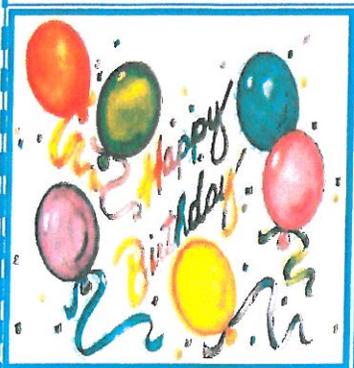
Look for the challenges of your job--enjoy doing a job well!!



SUBMITTED by Brenda Bowie

(Source: Internet)

This Month's Birthdays



Wendell Freeman 4th

Josefina Streeter 27th

Brian Kelsey 6th

Diann Christensen 17th

Edwin Smith 23rd

*Be sure to
wish your
coworkers
a very
happy
birthday!*

Thank You!

We would like to say thank you to Tribal Council for making our Holidays bright by their gracious gift of a holiday bonus and the employee holiday luncheon and party. It is very much appreciated!



We would like to congratulate Celeste Fillmore for obtaining a Certificate of Achievement in the Family Self Sufficiency Coordinator Professional Certification Program!



Bear River Band Employee of the Month Nomination Form



Do you have a teammate that has displayed exemplary performance or has made a significant contribution to your team? Now you have a way to say thank you!

The Employee of the Month Program is based upon the concept of promoting team spirit! Bear River recognizes and values the strength in our teams and will continue to encourage and support efforts in building a team environment.

***Criteria**

Nominations may be made for superior performance and/or contribution by a teammate involving activities such as: customer service, cost savings, productivity/work processes, or outstanding citizenship.

***Nominating Someone**

To nominate someone, the nomination form below must be completed and submitted to Human Resources by the 25th of each month. The Employee of the Month Panel (consisting of the Executive Director of Tribal Government Operations, the Human Resources Director, and a Tribal Council Member) will select the winner and present the Employee of the Month award on the first Monday of each month.

***The Reward**

The employee selected will win a day off with pay which must be used within the month received.

***Program Rules**

In order to be eligible for an award, all employees must be employed at the time the award is given. Winners cannot be nominated again within 6 months of receiving the award. All employees have the opportunity to vote for any or their teammates. Management-level staff is excluded from winning the award. Management-level staff may not nominate their own staff but may nominate the staff member of another department. All nomination forms must be received by the 25th of every month. The winner will be announced to all staff via all hands staff meetings, the employee newsletter, and email.

Employee of the Month Nomination Form

Nominee's Name _____

Nominee's Significant Contribution:

Your Name _____ Date _____